YEP Mentors Youth Advocate Job Posting
St. Charles Parish

Youth Empowerment Project: YEP Mentors Youth Advocate

The Youth Empowerment Project (YEP) is seeking a full-time youth advocate to provide case management and mentoring services to youth enrolled in YEP Mentors programming.

The ideal candidate will have a proven ability to work effectively with a wide range of stakeholders, who are critical to the success of youth. The successful candidate will be expected to work collaboratively with YEP Mentors team members, justice system representatives, education partners, external service providers, and other community based stakeholders in order to provide holistic wrap-around supportive services to youth participants at risk for involvement or currently involved in the juvenile justice system who are referred by YEP’s contractual partners.

About Youth Empowerment Project
Youth Empowerment Project (YEP) is a community-based, 501(c) 3 non-profit organization that provides services to youth in the Greater New Orleans region. You can learn more about our impact HERE.

Job Responsibilities
The Youth Advocate reports to the YEP Mentors Regional Director. The primary job functions of the YEP Mentors Youth Advocate include, but are not limited to the following:

- Provide mentoring and case management support to youth engaged in YEP Mentors.
- Establish and regularly monitor progress of individualized goals for youth participants.
- Thoroughly document all work done on behalf of youth clients.
- Regularly communicate and collaborate with internal and external stakeholders to ensure youth receive seamless quality services.
- Provide transportation to youth clients (and families as required) to and from appointments, activities, and programming events (as needed).

Qualifications and Experience
YEP is seeking candidates who excel in relationship building, are results oriented and well organized. The candidate should have:

- Bachelor’s Degree from an accredited college or university
- Experienced in working with youth, with demonstrated ability in developing supportive and trusting relationships with young people.
- Previous professional experience with case management service delivery and documentation.
Experience with supervising youth (individually or within groups), while effectively encouraging positive and meaningful participation in programming.

• Ability and willingness to work evening and occasional weekends.
• Flexibility with adapting to an evolving program delivery approach and changing work environment.
• Demonstrated ability to consistently meet internal and external deadlines while maintaining a high standard of work.
• Knowledge and ability to use computers and related technology in order to accomplish key employment responsibilities.
• Must own a car and possess a valid driver's license and insurance.
• Willingness to authorize YEP to conduct a pre-employment criminal background screening.

Salary and Compensation

The annual salary for this position is competitive for the local non-profit sector and commensurate with experience. YEP offers an excellent benefits package.

How to Apply

To be considered for this position, please email your resume and cover letter to jobs@youthempowermentproject.org. NO PHONE CALLS, please.

As an equal opportunity employer, the Youth Empowerment Project (YEP) believes every employee has the right to work in an environment free from unlawful discrimination. YEP prohibits discrimination against any employee or job applicant on the basis of race, color, religious affiliation, gender, age, national origin, disability, marital status, sexual orientation, or military/veteran status in any of its activities or operations.